

**Maine Revised Statutes**  
**Title 5: ADMINISTRATIVE PROCEDURES AND SERVICES**  
**Chapter 372: STATE CIVIL SERVICE SYSTEM**

**§7062. REGISTERS OF ELIGIBILITY**

The director, in accordance with policies and procedures established by the director, shall prepare for each class of positions in the classified service registers of persons eligible for appointment to positions in each class. Each eligible register consists of a list of all the persons who have shown by competitive tests, as provided in section 7063, that they possess the qualifications that entitle them to be considered eligible for appointment to any position in the class for which the eligible register is to be prepared, and of employees who have resigned or been dismissed, laid off or granted leaves of absence and whose names have been restored to the eligible register in accordance with this chapter. [1999, c. 668, §18 (AMD).]

**1. Placement of names on register.** In establishing registers of eligible persons pursuant to this section, the names of all persons attaining the minimum final earned ratings established by the director shall be placed on the register in order of their ratings.

[ 1985, c. 785, Pt. B, §38 (NEW) .]

**2. Establishment of direct hire procedures.** The director shall, based on recruitment and retention needs and the provision of section 7036, subsection 22, establish where practicable direct hire procedures.

[ 1999, c. 668, §19 (AMD) .]

**3. Removal from list prohibited under certain circumstances.** No person may be removed from a register of eligibles for:

A. Specifying the conditions under which the applicant will accept employment in a classification; [1985, c. 785, Pt. B, §38 (NEW).]

B. Specifying a department, bureau or division in which the applicant will accept employment in a classification; [1985, c. 785, Pt. B, §38 (NEW).]

C. Specifying a department, bureau or division in which the applicant will not accept employment in a classification; [1985, c. 785, Pt. B, §38 (NEW).]

D. Failure to respond in less than 3 months' time to a written inquiry of the director or some other appointing authority relative to availability for appointment, except as provided by section 7034, subsection 5, with respect to the annual update of registers of eligibility. In this case, the register may be closed in the event that the person does not respond expeditiously, but the person's name shall not be removed from the register except in accordance with this paragraph; or [1985, c. 785, Pt. B, §38 (NEW).]

E. Failure to be appointed to a position following certification regardless of the number of certifications an applicant has received. [1985, c. 785, Pt. B, §38 (NEW).]

[ 1985, c. 785, Pt. B, §38 (NEW) .]

**SECTION HISTORY**

1985, c. 785, §B38 (NEW). 1999, c. 668, §§18,19 (AMD).

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